

Gjøvikregionen International School Parent Council Constitution (Adopted 22.09.15)

Article 1 - Name

The name of the association shall be 'Gjøvikregionen International School Parents Council' or simply as the acronym 'GISPC'.

Article 2 – Goals

The goals of GISPC shall be:

- 1 To support Gjøvikregionen International School (GIS) faculty in their work with all students while providing a means for parents to express their views to the faculty and School Board.
- 2 To assist the faculty in building a sense of community both within the school itself and the broader local area.
- 3 Promote the welfare of students and their families in school, the local community and at home.

In order to achieve these goals, GISPC shall be empowered to raise funds and arrange such functions as deemed appropriate by the GISPC's Executive Committee (GEC).

Article 3 – Parent Council Membership

All parents of children attending GIS are automatically members of GISPC. No membership fees will be required.

Article 4 – GISPC Executive Committee (GEC)

Management and control of GISPC shall reside with an Executive Committee elected by the membership.

- 1 All members of GISPC are eligible for election.

- 2 The GEC shall include a President, Secretary/Treasurer, and a Parent Representative from each classroom for a total of five members, with the expectation that the GEC will grow as the class offerings increase.
- 3 A quorum shall be three members of the GEC present at any given meeting.
- 4 The GEC shall be elected by the majority of members present in person at the Annual General Meeting (AGM) to be held each year in September. The newly appointed committee will assume its responsibilities in October following a turnover of ongoing activities.
- 5 An officer or officers of the GEC shall inform the Principal of GISPC's activities on a monthly basis or more often when deemed necessary by the GEC. The GEC may seek advice and guidance from the school Principal and/or School Board in relation to its activities.
- 6 In the event that an officer may resign or a position is not filled at the AGM, the resulting vacancy shall be appointed by a quorum of members of the GEC for the unexpired term.
- 7 The GEC President shall serve as the GISPC representative at all School Board meetings to advise the board of the Parent Council's needs and ideas for continued development of GIS. If the GEC President is unable to attend, another designated member of the GEC shall attend the School Board meeting.

Article 5 – Policy

GISPC shall be non-commercial and not for profit. The name of the association or of its officers in their official capacities shall not be used in connection with any commercial concern for any purpose other than the regular work of GISPC.

Article 6 - Meetings

The GEC shall arrange an Annual General Meeting (AGM) in September to elect a new committee and to present an annual report to its members. The report shall include an overview of the year's activities,

a financial report, and details of the funds allocated by GISPC to the school.

Minutes of the AGM (and any GEC meeting) shall be published on the GIS website in the Parents Council section (<http://gjovikis.no/student-life-at-gis/parent-council/>) within seven days of the AGM (or GEC meeting). If no objections to the minutes have been received in writing by the GEC within 14 days of publication, the minutes are considered to have been approved.

The GEC shall schedule monthly Executive Committee meetings. Notices as to dates and times of these meetings, together with minutes of past meetings shall be made available to all members of the Association via the GIS website at the address provided in the paragraph above. Minutes of these regular meetings will be approved at the next full meeting of the GEC.

Attendance of GEC meetings is open to all members, who may table motions and participate in debates. However voting shall be restricted to members of the GEC.

The GEC may invite the Principal, faculty members, school board members or other interested parties to attend any meeting or part thereof.

Article 7 – Amendments to the Constitution

The constitution may be amended at the AGM by a two-thirds vote of the members present in person, provided all members have been notified of the amendment in writing 14 days prior to the meeting.

Article 8 – Dissolution

GISPC may be dissolved by a majority of 75% of members who vote on such a motion at a general meeting. Notice of such a motion shall be given to all members not less than 21 days prior to the relevant general meeting.

Should GISPC be dissolved, any assets or holdings will be distributed by the GEC for the benefit of the pupils of Gjøvikregionen International School.

Article 9

Any matter not provided for in the constitution shall be dealt with by the GEC, whose decision shall be deemed final.