



Gjøvikregionen International School

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www.gjovikis.no



GIS Admissions Policy – 2025 Update

Gjøvikregionen International School (GIS) is open to everyone who meets the requirements for admission to state schools in Norway, with reference to “privatskolelova” (the Private Education Act) §3-1 and “opplæringslova” (the Education Act) §2-1.

Admissions Process

Applications are accepted throughout the year if places are available. Parents/legal guardians apply for a place by completing and submitting an online application form on the school website (<http://www.gjovikis.no/admissions/application-form/>). Applications are acknowledged by email within five business days and applicants are informed of the availability of places.

For Grade 1 admissions, the application window opens on May 1st and remains open until May 31st. During this period, all applications will be collected and reviewed at the beginning of June. Admissions will be granted based on the Priority Criteria for Admissions rather than on a first-come, first-served basis.

If the number of applicants exceeds 20, those who are not offered a place will be given the option to be placed on a waiting list. Applicants submitting their applications after May 31st will also have the opportunity to be added to the waiting list.

Priority Criteria for Admissions

Students on the waiting list are prioritized according to the criteria below. The criteria are listed in order of importance:

1. Children of GIS staff and board members

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2. Siblings (Students who already have a sister/brother enrolled at GIS)

3. International students

Factors that determine whether a student is international:

Nationality of student and/or parents, student's academic language, whether the student has lived abroad for a significant amount of time. Emphasis will be placed on whether a student has a satisfactory educational alternative in the local area.

4. Students living in the Gjøvik region

5. Date of registered application

Acceptance Process

Applicants have one week to accept/decline the offer. If the school receives no reply, the offer is considered declined.

Applicants who decline an offer of admission can request to remain on the waiting list. However, they will be considered to have submitted a new application and will therefore move to the bottom of their priority group per the GIS waiting list priority criteria.

Contract and Payment

Applications are not binding and can be withdrawn at any time before November 1st without consequences. After November 1st, parents/legal guardians are required to sign a contract with GIS and pay the first installment of the tuition fee within two weeks.

Appeals Process

The Head of School has the authority to make decisions on admissions according to this policy. Decisions on admissions are considered individual rights decisions ("enkeltvedtak") and can be appealed to Statsforveltaeren i Innlandet.

Approved at GIS Board meeting 04/02/2025

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